

Part 1 Change name, topic, detailed explanation and illustration of the change notification

Complete name:

Supplier contact name:

Supplier contact e-mail:

Possible internal CR No. of you:

Vendor number at KARL STORZ:

Affected article KARL STORZ item

number(s):

What is affected by the change? (Multiple answers possible)

- Design specification (geometry, surface condition, basic material etc.)
We need the changes from now to future marked (design Red-Line).
- Auxiliary and operating supplies
We need the safety data sheets.
- Modification of manufacturing methods/processes/facilities
We need the exact target/actual documentation, the safety data sheets and a sketch.
- Change in the manufacturing documentation
We need the changes from now to future marked (design Red-Line).
- Relocation
- Change of name
- Packing changes
We need the changes from now to future marked (design Red-Line)., changed specification, validation doc's.
- Subcontractor
We need the QMS certificates and/or auditing body.
- QMS certificates or auditing body
- new technical documentation necessary
Overview of documents to be changed

- Changes that are subject to notification and approval are:
- Deviations from specifications or function
 - Deviations from purchasing information
 - Deviations from production processes and test methods
 - Changes in materials or raw materials, tooling
 - Changes in subcontractors that significantly influence product quality and safety
 - Relocation of the Supplier's manufacturing sites or systems and machines
 - Other measures that may affect product safety and performance

Miscellaneous:

Change Description:

Use, reasons and advantages of the changes:

Description of change verification:

Sofern nicht anders angegeben, unterliegen Ausdrücke nicht dem Änderungsdienst und entsprechen möglicherweise nicht dem aktuellen Stand. Die aktuellen Versionen für die Verwendung sind am Speicherort verfügbar, der im entsprechenden Verfahren definiert ist. / Unless otherwise indicated, if printed, this is no longer a controlled document and may not be the current version. Current versions for use are available in storage location, defined in related procedure

Impact by ignoring:

If you want to change something about the construction status, how long can we keep the current one?

Are there any follow-up costs for KARL STORZ?

What does the change mean for the item price?

Date:
Contact name at supplier:

Please send this form together with any necessary documents to the responsible buyer. If you have not heard anything within the next 12 weeks after submitting the change request, please contact him again.

Part 2 Feedback to the supplier, Decision Approval *(filled in by KS)*

<input type="checkbox"/> Yes, ECM Creator: <input type="checkbox"/> Commercial clarification pending <i>*part 3-5 will be filled in in this case</i>	<input type="checkbox"/> Yes, but no significant change	<input type="checkbox"/> In decision see details below	<input type="checkbox"/> No see details below
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Reason:

Additional documents or proof required:

contracts involved

First article (ISIR) samples required?

yes, note:

 no, justification:

Participants of unplanned-work-meeting:

Date:
Contact name KARL STORZ:

**Parts 3-5 will be continued, in case of approval of the significant request*

Part 3 Delivered required documents

The following documents/evidence and initial samples were delivered to KARL STORZ for the change:

Date:
Contact name at supplier:

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Part 4 Approval of the documents or evidence and initial samples *(filled in by KS)*

KARL STORZ ECM Change Master number:

<input type="checkbox"/> Documentation correct and accepted	DIR (Document Info Record no. SAP):	Date:
<input type="checkbox"/> Transmission of the release to supplier	DIR:	Date:
<input type="checkbox"/> First sample test successful	DIR:	Date:
<input type="checkbox"/> Miscellaneous:	DIR:	Date:
<input type="checkbox"/> Clarification about the further procedure. <i>Time of the changeover, current orders, etc.</i>		Date:

Completion Date of ECM:

Contact name KARL STORZ:

Part 5 Completion of change with suppliers

The change has been fully implemented

filled in by KS

Date:

Contact name KARL STORZ:

Function:

Signature (DocuSign or Scan):

filled in by th supplier

Date:

Contact name at supplier:

Function:

Signature (DocuSign or Scan):

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